

# Westwind Parent Council Needs YOU!

## Money Raised and donated by Parent Council since 2015:

\$12 000 for a new AV system in the gymnasium

\$15 000 in direct funding for school trips, whole-school performances, guest speakers

\$10 000 in library books

\$3000/year teacher support for classroom materials

\$3000 for i-Pads

\$2000 for yard line painting

\$2500 for headphones



## Without your involvement there will be NO:

Food Program (pizza day, Subway, milk program etc)

Family Movie Nights

Halloween Dance

Cake Walk

June Fun Fair

\$ to supplement special activities and guests @ Westwind

**Many current members of council will not be continuing next year**

**We need new parents to join us and take on these roles**

**Come find out what we're about and what we do!**

## Join us at our next meeting:

Tuesday June 19<sup>th</sup> @ 6:00pm in the Westwind Public School Library

light refreshments will be provided

**Westwind Tornadoes "We'll blow you away!"**



# **Executive Roles on Parent Council**

(condensed version)

## **Chair/co-chair**

- oversee operations of the Parent council
- to liaise with the Principal and Vice Principal on a regular basis
- schedule and chair parent council meetings
- advocate on behalf of and support all parents with respect to questions, issues and ideas

## **Food Program Coordinator**

- liason with food vendors
- organize and maintain Westwind Food Program database
- organize distribution of food during the school day to classrooms
- organize volunteers to help with distribution

## **Treasurer**

- work with the Parent Council executive to draft an annual budget
- perform the bookkeeping required by the parent council, such as depositing cheques, writing cheques and keeping track of the cash balances.
- provide a monthly financial report for presentation at the Parent Council meetings
- prepare the annual report for the Principal, Board and School Community

## **Event Coordinator**

- plan with parent council events throughout the school year (ex. Halloween Dance, Movie Night)
- create posters advertising school council events
- liason with vendors when applicable
- organize volunteers to assist

## **Secretary**

- take the minutes at the monthly meeting and finalizing these
- keep all records, documents and other property of Parent Council except those kept by the Treasurer

## **Voting Members (Member at large)**

- attend parent council meetings, participate in discussions regarding relevant issues and will vote with respect to issues for which a vote is necessary